

Minutes of the Meeting of the Council for the Municipality of Alleyn and Cawood, held this **6<sup>h</sup> day of February 2023**, 10 Jondee, Danford Lake, Quebec, J0X 1P0.

PRESENT: Mayor Carl Mayer  
Councillors Susan Tanner Guy Bergeron  
Sidney Squitti James Giroux  
Mona Giroux Darryl Mayer

The Administrative Assistant, Melinda Lafleur, and two (2) guests were also present.

### **1. Opening of Meeting**

Mayor Mayer acknowledges quorum and declares the meeting is officially opened at 7:30 P.M.

### **2. Approval of Agenda**

014-02-2023

**PROPOSED BY: Councillor James Giroux**

And, resolved unanimously that the agenda be approved.

**Adopted**

### **3. Approval of the Minutes**

**January 16th, 2023**

015-02-2023

**PROPOSED BY: Councillor James Giroux**

And, resolved unanimously that the minutes be approved with modifications.

**Adopted**

**Business arising from Minutes.**

### **4. QUESTION PERIOD**

Roger Johnson asked questions regarding taxes sent out concerning a property that no longer has a building on it but is still being taxed, along with an increase in value and interest being charged.

### **5. ADMINISTRATION**

**MRC Report**

**Trapper**

016-02-2023

**PROPOSED BY: Councillor Tanner**

And, resolved unanimously that the Municipality retain the services of a local trapper at the rate discussed.

**Adopted**

**Grant for Library**

**WHEREAS** the Municipality of Alleyn & Cawood wishes to carry out the renovation project 2023 estimated at \$140,676.24;

**WHEREAS** the ministère de la Culture et des Communications has a financial assistance program;

**WHEREAS** the library currently offers 20 hours of operation per week and that the guidelines for public libraries in Quebec mention a minimum of 10 hours of opening per week, to reach the “good” level, and that reaching this level is required during a project to present an enhancement of the library service offer;

017-02-2023

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the Municipality present an application for the Cultural Infrastructure Development Assistance program for library and request an amount of \$126,176.24.

to mandate Director General, Isabelle Cardinal to sign all official documentation, including the financial assistance agreement to be intervened;

increase the number of weekly library hours of operation to 60 hours per week upon completion of Project1;

assume an estimated share of a minimum of \$14,500 in the carrying out of the project;

assume funding or find a source from it that does not come directly or indirectly from the Government of Québec or the Government of Canada, as the case may be, for all ineligible costs, including any cost overruns;

assume any increase in the operating budget for cultural infrastructure generated by the project.

**Adopted**

**PPA**

**WHEREAS** the Municipality of Alayn and Cawood has read the terms and conditions of application of the Special Improvement Projects (PPA) component of the Local Road Assistance Program (PAVL) and undertakes to comply with them;

**WHEREAS** the road network for which an application for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL;

**WHEREAS** the work was carried out in the calendar year in which the Minister authorized it;

**WHEREAS** the work or associated costs are eligible for the PAVL;

**WHEREAS** the V-0321 reporting form has been duly completed;

**WHEREAS** the transfer of the project reports was made at the end of the work or no later than **December 31, 2022**, of the calendar year during which the Minister authorized them;

**WHEREAS** the payment is conditional on the Minister's acceptance of the accountability for the project;

**WHEREAS** if the accountability is found to be compliant, the Minister shall make a payment to the municipalities based on the list of work approved by the Minister, but shall not exceed the maximum amount of assistance as indicated in the letter of announcement;

**WHEREAS** the other sources of funding for the work have been declared;

**FOR THESE REASONS,**

18-02-2023

**PROPOSED BY: Councillor Darryl Mayer**

And resolved unanimously that the council of Alleyn and Cawood approve the expenses in the amount of \$ 30,136.40 relating to the improvement work and the eligible inherent costs mentioned in Form V-0321, in accordance with the requirements of the Ministère des Transports du Québec and acknowledges that in the event of non-compliance with these, the financial assistance will be terminated.

**Adopted**

**GPS**

19-02-2023

**PROPOSED BY: Councillor Darryl Mayer**

And, resolved unanimously that the Municipality make the purchase of a GPS and the amount should not exceed \$1000.

**Adopted**

**Coveralls/clothing**

20-02-2023

**PROPOSED BY: Councillor Bergeron**

And, resolved unanimously that the Municipality retains the services of Nettoyeur Unique in Maniwaki for clothing and laundry services offered for Pat Miljour due to his mechanical work.

**Adopted**

**Credit Card Fee**

21-02-2023

**PROPOSED BY: Councillor Tanner**

And, resolved unanimously that the Municipality will be charging a fee of 1.55% on the amount paid when a ratepayer pays an invoice with a credit card.

**Adopted**

**6. FINANCE**

**Accounts paid for the month of January \$500**

22-02-2023

**PROPOSED BY: Councillor Sidney Squitti**

And, resolved unanimously that the list of accounts paid for the month of January 2023 in the amount of \$500.00 be approved.

**Adopted**

**Accounts payable for the month of January \$122,374.73**

23-02-2023

**PROPOSED BY: Councillor Sidney Squitti**

And, resolved unanimously that the list of accounts payable for the month of January 2023 in the amount of \$122,374.73 be approved.

**Adopted**

**Petty Cash for the month of January \$139.40**

24-02-2023

**PROPOSED BY: Councillor Sidney Squitti**

And, resolved unanimously that the list of petty cash for December 2022, in the amount of \$139.40 be approved as presented.

**Adopted**

**7. ADMINISTRATION / FINANCE & COMMUNICATION**

*Councillors Mona Giroux and Sidney Squitti*

**8. URBANISM (By-laws, planning advisory & permits)**

*Councillors Mona Giroux, Susan Tanner & Darryl Mayer*

**9. PUBLIC WORKS (Roads, municipal equipment & waste collection)**

*Councillors James Giroux & Darryl Mayer*

Discussion concerning a sign for speed.

**10. PUBLIC SECURITY (Fire department, SQ & disaster plan)**

*Councillors Guy Bergeron & James Giroux*

Approach MTG for signs similar to Kazabazua. Discussion concerning grants. Follow up on grant.

**11. MUNICIPAL PROPERTIES (HHMP, VP, SP & Mail boxes)**

*Councillors Sidney Squitti & Susan Tanner*

**12. MONT O'BRIEN**

*Councillors Guy Bergeron and Sidney Squitti*

**13. YOUTH & SUMMER CAMP**

*Councillors Mona Giroux & Sidney Squitti*

**14. RECREATION & LIBRARY**

*Councillors Guy Bergeron, Darryl Mayer & Sidney Squitti*

**Donation to DLRA**

25-02-2023

**PROPOSED BY: Councillor Mona Giroux**

And, resolved unanimously that we donate \$100 to DLRA for the Winter Carnival.

**\*\*Councillor Squitti abstain from discussion and vote\*\***

**Adopted**

**15. COTTAGE ASSOCIATIONS & ENVIRONMENT**

*Councillors Guy Bergeron & Sidney Squitti*

**16. SENIORS / BETHANY HALL / CHURCHES & CENOTAPH COMMITTEE**

*Councillor Mona Giroux*

Defibrillator being purchased. Karate classes will be offered.

**17. NEW BUSINESS**

**18. CORRESPONDANCE**

**19. QUESTION PERIOD**

**20. MISCELLANEOUS**

**21. ADJOURNMENT**

26-02-2023

**PROPOSED BY: Councillor James Giroux**

And, resolved unanimously that the meeting be adjourned at 8:01p.m.

**Adopted**



**Carl Mayer, Mayor**



**Isabelle Cardinal, Director General  
and Secretary Treasurer**