

Minutes of the Meeting of the Council for the Municipality of Alayn and Cawood, held this **15<sup>th</sup> day of January 2024**, 10 Jondee, Danford Lake, Quebec, J0X 1P0.

PRESENT: Mayor Carl Mayer  
Councillors Susan Tanner Guy Bergeron  
Sidney Squitti James Giroux  
Mona Giroux Darryl Mayer

The Director General, Isabelle Cardinal, and one (1) guest were also present.

### **1. Opening of Meeting**

Mayor Mayer acknowledges quorum and declares the meeting is officially opened at 6:30 P.M.

### **2. Approval of Agenda**

001-01-2024

#### **PROPOSED BY: Councillor Bergeron**

And, resolved unanimously that the agenda be approved with additions.

**Adopted**

### **3. Approval of the Minutes**

#### **Regular meeting held December 4<sup>th</sup>, 2023**

002-01-2024

#### **PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the December 4<sup>th</sup>, 2023, minutes be approved with modifications.

**Adopted**

#### **Special meeting held December 13<sup>th</sup>, 2023**

003-01-2024

#### **PROPOSED BY: Councillor Mona Giroux**

And, resolved unanimously that the December 13<sup>th</sup>, 2023, minutes be approved with modifications.

**Adopted**

#### **Special Budget meeting held December 18<sup>th</sup>, 2023**

004-01-2024

#### **PROPOSED BY: Councillor Darryl Mayer**

And, resolved unanimously that the December 18<sup>th</sup>, 2023, minutes be approved with modifications.

**Adopted**

#### **Business arising from Minutes.**

### **4. QUESTION PERIOD**

### **5. ADMINISTRATION**

#### **MRC Report**

New Inspectors have been hired at evaluation Department.

#### **Motion of Notice By-Law # 2024-007 respecting to Council Committee**

005-01-2024

\*\*\*Motion of Notice is given by Councillor Squitti\*\*\*

#### **2024 Municipal Taxation**

006-01-2024

**PROPOSED BY: Councillor Bergeron**

And, resolved unanimously that the interest rate will remain at 8% and a cheque with insufficient funds charge will be \$30. Payments dates for the 2024 Municipal Taxes will be April 15, 2024; June 15<sup>th</sup>, 2024; August 15<sup>th</sup>, 2024 and October 15<sup>th</sup>, 2024.

**Adopted**

**Adoption of By-Law # 2023-011 Revised Waste Management and Compost**

007-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the By-Law 2023-011 Revised Waste Management and Compost is adopted and in effect.

**Adopted**

**Renewal of Membership**

008-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the Municipality is renewing the annual membership for the FQM, ADMQ and COMBEQ.

**Adopted**

**Motion of Notice By-Law # 2024-008 Revised Policy for Guarantee Deposit**

009-01-2024

\*\*\*Motion of Notice is given by Councillor James Giroux\*\*\*

**Interest**

010-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the interest charges of the list of account presented to Council will be removed according to resolution adopted by Council regarding the no charge of interest for the year 2020, 2021 and 2022.

**Adopted**

**COMBEQ Congress**

011-01-2024

**PROPOSED BY: Councillor Darryl Mayer**

And, resolved unanimously that the Municipal Inspector participate to the COMBEQ Congress. Registration fee, travel, accommodation, and meal will be provided, at the expense of the municipality.

**Adopted**

**ADMQ Congress**

012-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the Director General participate to the ADMQ Congress. Registration fee, travel, accommodation, and meal will be provided, at the expense of the municipality.

**Adopted**

**FQM Congress**

013-01-2024

**PROPOSED BY: Councillor Mona Giroux**

And, resolved unanimously that the Mayor, Councillor Squitti, Councillor Bergeron and Director General participate to the FQM Congress. Registration fee, travel, accommodation, and meals will be provided, at the expense of the municipality.

**Adopted**

**Quotes for Ventilation System**

014-01-2024

**PROPOSED BY: Councillor Tanner**

And, resolved unanimously that the quote from Entreprise Electrique Paul St-Jacques be accepted in the amount of \$7,200.

**Adopted**

**Quote for 3<sup>rd</sup> Office and Accessible Washroom**

015-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the quote presented from CSC Construction in the amount of \$5,500 is accepted.

**Adopted**

**Refusal of the Kennel Project**

016-01-2024

**PROPOSED BY: Councillor Mona Giroux**

And, resolved unanimously that the Council is denying the project presented for a Kennel project at 5 Beaugard.

**Adopted**

**6. FINANCE**

**Accounts paid for the month of December \$175,885.74**

017-01-2024

**PROPOSED BY: Councillor Tanner**

And, resolved unanimously that the list of accounts paid for the month of December 2023 in the amount of \$175,885.74 be approved.

**Adopted**

**Accounts payable for the month of December: \$40,091.13**

018-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the list of accounts payable for the month of December 2023 in the amount of \$40,091.13 be approved.

**Adopted**

**Petty Cash for the month of December: \$165.80**

019-01-2024

**PROPOSED BY: Councillor Bergeron**

And, resolved unanimously that the list of petty cash for November 2023, in the amount of \$165.80 be approved as presented.

**Adopted**

**7. ADMINISTRATION / FINANCE & COMMUNICATION**

*Councillors Mona Giroux and Sidney Squitti*

Councillor Squitti presented the report of the Finance and Administration Committee to Council.

**Motion of Notice By-Law # 2024-009 Remuneration of Elected Official By-Law**

020-01-2024

\*\*\*Motion of Notice is given by Councillor Squitti\*\*\*

**Administrative procedures**

021-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously, in order to optimize the administration, the following measures will be put in place:

- Automatic replies on all employees' email acknowledging receipt of email
- Director general will prepare a table of resolutions to be included in the package of Council every month
- A form that all employees must fill pertaining to the refusal of benefit and pension.
- A second Visa card, one will be used by the office and other for the public works.

**Adopted**

**8. URBANISM** (By-laws, planning advisory & permits)  
*Councillors Mona Giroux, Susan Tanner & Darryl Mayer*

**9. PUBLIC WORKS** (Roads, municipal equipment & waste collection)  
*Councillors James Giroux & Darryl Mayer*

**10. PUBLIC SECURITY** (Fire department, SQ & disaster plan)  
*Councillors Guy Bergeron & James Giroux*

Speed Sign report and resolution will be sent to the MTQ and SQ

**11. MUNICIPAL PROPERTIES** (HHMP, VP, SP & Mailboxes)  
*Councillors Sidney Squitti & Susan Tanner*

**Moving the Orange Hall**

022-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the Municipality will investigate the possibility of moving the Orange Hall to Henry Heeney Memorial Park.

**Adopted**

**12. MONT O'BRIEN**  
*Councillors Guy Bergeron and Sidney Squitti*

**13. YOUTH & SUMMER CAMP**  
*Councillors Mona Giroux & Sidney Squitti*

**14. RECREATION & LIBRARY**  
*Councillors Guy Bergeron, Darryl Mayer & Sidney Squitti*

**15. COTTAGE ASSOCIATIONS & ENVIRONMENT**  
*Councillors Guy Bergeron & Sidney Squitti*

**16. SENIORS / BETHANY HALL / CHURCHES & CENOTAPH COMMITTEE**

*Councillor Mona Giroux*

**17. NEW BUSINESS**

**18. CORRESPONDANCE**

**Richard Lamoureux – Remerciment pour l’entretien du chemin Lauzon et Petrin / Thank you for the Maintenance of Lauzon and Petrin road.**

**Rita Haddad – Remerciment pour la parade de Noel / Thank you for the Christmas Parade**

**Association du Lac George – Demande de remboursement du test d’eau / Request for reimbursement for water test**

023-01-2024

**PROPOSED BY: Councillor Squitti**

And, resolved unanimously that the Municipality will reimburse the cost of the water test. This will be the last year since the Municipality will be doing lake water testing as part of the RSVL program.

**Adopted**

**Jean-Claude Tremblay – Remerciment pour le chocolat / Thank you for Chocolates**

**19. QUESTION PERIOD**

**20. MISCELLANEOUS**

**21. ADJOURNMENT**

024-01-2024

**PROPOSED BY: Councillor James Giroux**

And, resolved unanimously that the meeting be adjourned at 7:45 p.m.

**Adopted**



**Carl Mayer, Mayor**



**Isabelle Cardinal, Director General and Secretary Treasurer**