

Minutes of the Meeting of the Council for the Municipality of Allevyn and Cawood, held this **4th day of April 2016**, 10 Jondee Road, Danford Lake, Québec.

PRESENT: Mayor Carl Mayer
Councillors Susan Tanner Ricky Lafleur
Sidney Squitti Ronnie Lafleur
Christopher Salt Karen Montague

The Director General and Secretary-Treasurer, Isabelle Cardinal, eight (8) guests were also present.

1. **Opening of Meeting**

Mayor Mayer acknowledges quorum and declares the Meeting is officially opened at 7:30 P.M.

2. **Approval of Agenda**

66-04-16

PROPOSED BY: Councillor Montague

And resolved unanimously that the Agenda be approved.

Adopted

3. **Approval of the Minutes**

Regular meeting held February 1st, 2016

67-04-16

PROPOSED BY: Councillor Ronnie Lafleur

And resolved unanimously that the February 1st 2016 minutes be approved with modifications.

Adopted

Regular meeting held March 11th, 2016

68-04-16

PROPOSED BY: Councillor Salt

And resolved unanimously that the March 11th 2016 minutes be approved with modifications.

Adopted

Special meeting held March 11th, 2016

69-04-16

PROPOSED BY: Councillor Montague

And resolved unanimously that the March 11th 2016 minutes be approved with modifications.

Adopted

Business arising from Minutes

Councillor Montague asked the Director General for clarification on the process and guidelines of the Gas Tax.

4. **QUESTION PERIOD**

5. **ADMINISTRATION**

MRC Report by Mayor

There was no MRC meeting this month.

Snowplow Contract

70-04-16

PROPOSED BY: Councillor Ricky Lafleur

And resolved unanimously that the snow plow contract for 2016-2017, 2017-2018 and 2018-2019 be awarded to 9078-0172 Quebec Inc, Garage Roger Johnson for an amount of \$2,330 per kilometer for 2016-2017; \$2,330 per kilometer for 2017-2018 and \$2,330.00 per kilometer for 2018-2019 before taxes. Results: Roger Johnson was the only bidder.

Adopted

Borrowing By-Law (By-Law #002-2016)

By-Law number 002-2016 is to enact an expense of \$432,471.88 and a loan of \$432,471.88 for the resurfacing treatment on Harrison Road.

WHEREAS notice of motion of this by-law was given at the Council meeting held on 11 March 2016.

The council enacts as follows:

ARTICLE 1. Council is authorized to perform the resurfacing treatment on Harrison road, an estimate was prepared by the engineering department of the MRC Vallée-de-la-Gatineau project number ALCA-1601 dated March 23rd, 2016, including costs, net taxes and contingencies and is part of this by-law as Annexes "A".

ARTICLE 2. Council is authorized to spend \$432,471.88 for the purposes of this by-law.

ARTICLE 3. For the purposes of paying the expenses, Council is authorized to borrow a sum of \$432,471.88 that will be reimbursed with the Gas Tax grant (TECQ 2014).

ARTICLE 4. The work will be carried out as has been approved by the Programme de la Taxe sur l'essence et de la contribution du Québec (TECQ) 2014 to 2018 (Gas Tax) and will be reimbursed by the latter. The municipality must perform the work before being reimbursed.

ARTICLE 5. The municipality is authorized to take a temporary loan with the Caisse Populaire Desjardins for the full amount at an interest rate of prime plus 1%. Interest shall be paid monthly and principal will be paid when the municipality receives the payments from the 2014-2018 Gas Tax (TECQ).

ARTICLE 7. In the event that the amount of the allocation authorized by this by-law is higher than the amount actually spent, Council is authorized to use the excess to pay any other expenses decreed by this by-law and for which the allocation was deemed insufficient.

ARTICLE 8. Council accepts the payment of part or all of the debt, any grant payable over several years. The repayment term of the loan will be automatically adjusted to the time fixed for the payment of the grant.

ARTICLE 9. This regulation shall enter into force according to law

71-04-16

PROPOSED BY: Councillor Montague

And resolved unanimously that this by-law is approved.

Adopted

MRC Annual Report – Fire Cover Plan

72-04-16

PROPOSED BY: Councillor Salt

And resolved unanimously that the Fire Cover Plan is approved as presented.

Adopted

Delegation of Fire – Rescue Service

Whereas during the month of March 2013 the Ombudsman made public his report on the Organisation of emergency off road interventions;

Whereas the Pontiac MRC does not have any emergency off road intervention structure;

Whereas a provincial committee was created to study the report and make recommendations;

Whereas the provincial committee prepared a framework for emergency off road interventions;

Whereas a regional committee was created to study the framework document;

Whereas a presentation was made to the Board of mayors by the Public security coordinator of the Pontiac MRC;

Whereas it is recommended to work with Sauvetage Bénévole Outaouais-Ottawa Volunteer Search and Rescue to put into place a structure for emergency off road interventions and that the organisation is willing to sign an agreement with the MRC;

Whereas the members of the Board of Mayors adopted a resolution to ask the municipalities to delegate to the Pontiac MRC the authority to sign an agreement with Sauvetage Bénévole Outaouais-Ottawa Volunteer Search and Rescue.

73-04-16

PROPOSED BY: Councillor Montague

And resolved unanimously that Council authorise the Warden and the Director General of the Pontiac MRC to sign an agreement with Sauvetage Bénévole Outaouais-Ottawa Volunteer Search and Rescue.

Adopted

FQM

The director general asks Council who is interested to participate the FQM Annual Congress. The Mayor and Councillors: Tanner, Ricky Lafleur, Squitti, Ronnie Lafleur and Montague are interested. All will confirm at the Regular Council Meeting in July.

Permits Fees (Revised)

74-04-16

PROPOSED BY: Councillor Salt

And resolved unanimously that the list for the permit fees be approved as presented.

Municipality of Alleyn & Cawood

CODES	DESCRIPTION	FEES
1	General taxes	FON
2	Facturation Divers	DIV
3	Taxes confirmation	\$5.00
4	Civic number	\$30.00
5	Civic number sign	\$30.00
6	Photocopies	\$0.35
7	Faxes	\$0.35
8	NSF charges	\$30.00
9	Redevance municipale - Règlement 09-042	\$0.50
PERMITS	1 year	
10	Primary Bulding permit	\$100.00
11	Secondary building permit	\$50.00
12	Storage building permit	\$25.00
13	Renovation permit	\$25.00
14	Moving a building permit	\$10.00
15	Addition permit	\$50.00
16	Démolition permit	\$10.00
17	Use change / Transformation	\$10.00
18	Well	\$15.00
19	Renewal permit / Deck permit	\$15.00
20	Septic permit (existant)	\$50.00
21	Septic permit (new)	\$100.00
22	Trailer	\$120.00
23	Sub-division (cadastre)	\$50.00
	5\$ extra /per lots (residential)	
	20\$ extra / per lots (commercial)	
	Parc & playground fee (#07-038 Art.4.1.1)	0.5%/eval
CERTIFICATE S	3 MONTHS	
24	Tree cutting on the shore	\$10.00
25	Work on the shoreline	\$15.00
26	Work on the littoral	\$10.00
27	Sign	\$10.00
28	Occupation	\$10.00
29	Others	\$10.00

Adopted

6. FINANCE

Accounts paid for the month of March \$47,322.04

75-04-16

PROPOSED BY: Councillor Ronnie Lafleur

And resolved unanimously that the list of accounts paid for the month of March 2016 in the amount of \$47,322.04 be approved.

Adopted

Accounts payable for the month of April \$64,663.45

76-04-16

PROPOSED BY: Councillor Squitti

And resolved unanimously that the list of accounts payable for the month of April 2016, in the amount of \$64,663.45 be approved as presented.

Adopted

Petty Cash for the month of March \$85.75

77-04-16

PROPOSED BY: Councillor Ronnie Lafleur

And resolved unanimously that the list of petty cash for March 2016, in the amount of \$85.75 be approved as presented.

Adopted

7. PUBLIC SECURITY / FIRE / COTTAGE ASSOCIATIONS

Councillor Salt

Council would like to see quotes for a small pump.

Councillor Squitti informs the director general that the street light at 73 route 301 is still not working.

8. RECREATION

Councillor Squitti

Councillor Tanner asks council if they have any ideas for the Canada Day BBQ.

9. ROADS / VEHICLE MAINTENANCE & MUNICIPAL EQUIPMENT

Councillors Ricky Lafleur and Ronnie Lafleur

10. SENIORS / CHURCHES / HALL COMMITTEE

Councillors Montague and Tanner

11. MT O'BRIEN ASSOCIATION

Councillors Montague and Salt

Councillor Montague informs Council and the public that there is a MOB meeting on April 10th at 2:00pm.

12. INFRASTRUCTURE

13. VOLUNTEER AND COMMUNICATIONS

Councillor Salt

14. ENVIRONMENT

Councillor Lafleur

Training Q2R22

78-04-16

PROPOSED BY: Councillor Ricky Lafleur

And resolved unanimously that Brigitte Lesage (building inspector) participate in the training on the Q2R22 regulations. The cost of the course, travel and meals will be paid by the municipality.

Adopted

15. LIBRARY / YOUTH

Councillors Squitti and Tanner

Councillor Squitti asks about the cameras for municipal library.

16. **ADMINISTRATION / FINANCE**
Councillors Montague and Squitti

17. **PLANNING ADVISORY COMMITTEE**
Councillor Lafleur

18. **NEW BUSINESS**

19. **CORRESPONDANCE**
PGMR
Elsie Lake Road
Low's Lion Club

79-04-16

PROPOSED BY: Councillor Tanner

And resolved unanimously that \$100 be donated to Low's Lion Club for the cash draw.

Adopted

20. **QUESTION PERIOD**

21. **MISCELLANEOUS**

Councillor Montague asks if the compost bin is still at the sorting facility and Councillor Squitti would like to know if there are grants available for the purchase of small compost bins.

22. **ADJOURNMENT**

80-04-16

PROPOSED BY: Councillor Ronnie Lafleur

And resolved unanimously that the meeting be adjourned at 8:50p.m.

Adopted



Carl Mayer, Mayor



**Isabelle Cardinal, Director General
and Secretary-Treasurer.**